

Ackton Pastures Primary Academy

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Acting Headteacher: Miss K. Lea
Chair of Governors: Mrs B. Riley
Safeguarding Officers: Miss K. Lea
Mrs K. Allanson
Miss A. Bustard
Mrs A.M. Stringwell

Wednesday 21st October 2020

Breakfast club

Dear Parents and Carers,

Many thanks for the responses that you have sent in about our breakfast club provision. We are pleased that we are able to re-offer this provision from Monday 2nd November to children within KS1 and KS2, however we are making some changes to the way that breakfast club is managed in order to ensure that we can maximise the safety of staff and children.

Breakfast club will run five mornings a week from 07:45am. Each session will cost £2.50 and breakfast will be provided within the cost of the session.

Breakfast club will be separated into three phase bubbles. In order to keep bubbles of children separate, we will be using three separate entrances for each bubble, please see details in the table below.

My child is in..	The entrance they will use will be...	The location of breakfast club will be...
KS1 <i>(Year 1 and Year 2)</i>	Year 1/2 classroom door <i>Miss Volland's classroom</i>	KS1 shared area
LKS2 <i>(Year 3 and Year 4)</i>	Year 3/4 classroom door <i>Miss Holding's classroom</i>	School hall
UKS2 <i>(Year 5 and Year 6)</i>	Year 5 classroom door <i>Mr Allanson's classroom</i>	KS2 shared area

Children can be dropped off at breakfast club between **07:45am and 08:00am only**, in order to ensure adequate staffing ratios within each bubble and to supervise breakfast we can no longer accommodate a staggered drop off of any time before the beginning of school.

Children attending breakfast club will be expected to stay within their phase bubble and not enter any other bubble. They will be expected to demonstrate good hand hygiene and observe social distancing.

Children who are unable to abide by these requirements will not be offered a place at breakfast club.

All places will be booked in advance and paid for through SCOPay in advance.

Please note, staffing of breakfast club will be based on the in-school bubbles. At this moment in time we are not able to offer a breakfast club to children within EYFS. Should a staff member be unavailable to work in breakfast club, we will not be able to replace them. On that occasion, that

The Headteacher is the designated person for all child protection issues

breakfast club bubble will close until that staff member is available. This may have to happen at short notice, dependent on the circumstances.

If you would like to book a place in breakfast club please do so by logging on to SCOPay and selecting the dates for the week that you would like your child to attend. Please note, breakfast club must be paid for in advance. Places will be limited and will be prioritised for critical workers in the first instance and then for parents who have work commitments that affect drop off.

Yours sincerely,

A handwritten signature in cursive script that reads "K. Lea".

Miss K. Lea

Acting Headteacher